

## **BOARD OF DIRECTORS ROLES AND RESPONSIBILITIES**

### **ORGANIZATIONAL BACKGROUND**

Metropolitan Alliance of Connected Communities (MACC) is a nonprofit, membership-based organization. Its mission, vision, and values are as follows:

**Vision:** We believe organizations that collaborate with one another **propel their work to greater impact**. Working together, our member organizations serve individuals, families, and communities more effectively.

**Mission:** To build the **connections, collective expertise and collaborative solutions** that strengthen member organizations *and* maximize our collective impact for the individuals, families and communities we serve.

#### **Core Values:**

These core values define the MACC culture and exemplify and foster the trust that makes courageous collaboration possible:

**Collaboration:** Know we're better together.

**Relationship-driven:** Continually build connections to achieve more.

**Courage:** Push past what's comfortable for greater impact.

**Equity:** Create access to opportunity for everyone.

**Excellence:** Strive for continual learning & growth.

### **BOARD PURPOSE**

The purpose of the Board of Directors is to ensure that the organization maintains its institutional integrity; stays true to its strategic mission and values, and focuses on those activities that are most important in realizing its goals. The primary responsibilities of the Board are:

1. Establish strategic direction;
2. Assume fiduciary responsibility for the organization;
3. Provide oversight in collaboration with the CEO and key executive staff; and
4. Act as advocates for the member organizations and communities we serve.

## **BOARD COMPOSITION**

The Board of Directors shall be comprised of not less than six (6) and not more than fifteen (15) persons, as follows:

- At least 51% of Directors shall be current employees or current Directors of Members of the corporation; and
- Up to four (4) Directors may be “outside” Directors not affiliated as an employee or Director of Members of the corporation

## **MEMBER ROLE QUALIFICATIONS AND EXPECTATIONS**

- Commitment to MACC’s mission, vision, and values, and to volunteer service in a mission-driven nonprofit organization
- Become familiar with MACC’s programs and services
- Provide thought leadership and strategic thinking connected to mission alignment and issues facing MACC and its members
- Serve on behalf of all MACC members a whole rather than any special interest or constituency
- Willingness to share opinions and views to assure the actions of the organization are responsive to member needs and the communities we serve
- Comply with applicable organizational policies, such as Conflict of Interest, and Signature policies
- Attendance at board and applicable committee meetings, annual meetings, special events, etc.
- Requirement to serve on at least one of the following Committees: Executive, Finance, Governance, or Membership.

## **TIME COMMITMENTS / MEETINGS**

- The Board of Directors typically meets 6 times per year, during business hours
- Additionally, Board members are expected to attend MACC’s annual meeting, typically held in January
- Committee meetings are in addition to full Board meetings, as directed by Committee Chairs.
- Board membership requires an individual time commitment of two to four hours per month, depending on Committee participation and/or involvement in Board Officer Positions.

## **BOARD RESPONSIBILITIES BY AREA OF FOCUS**

### **Establish Strategic Direction**

- Establish vision, mission, purpose and overall strategic direction for the organization
- Ensure MACC management develops and executes strategic & tactical plans in support of the organizational strategic direction

### **Provide Organizational Oversight**

- Select, employ, and annually evaluate the President and Chief Executive Officer
- Monitor and strengthen programs and services to assure alignment with the strategic direction
- Ensure legal and ethical integrity
- As necessary, establish organizational policy as well as review and revise the Articles of Incorporation and/or the Bylaws or the organization.

### **Ensure the Necessary Resources are available**

- Ensure that an adequate financial structure is maintained to meet the organization's needs
- Approve and monitor annual budget and investment plans
- Select and appoint independent auditor to study and report the financial condition of MACC

### **Organizational Advocacy**

- Engage, support, and act as advocates for the member organizations and communities we serve, the issues they face, and the work of MACC in support of these organizations and communities